

Updating an existing network installation

Applies to:

NBS Building, NBS Landscape

The following instructions will give you a step-by-step guide on how to update the network unpack.

To start the network unpack, follow the steps below:

1. If you have downloaded the product, ensure that the zipped download folder is saved locally on your machine (e.g. Desktop/Downloads Folder), **extract*** the folder.

*To extract the entire contents of the compressed folder, right-click the folder, click **Extract All**, and then follow the instructions.

2. If you have a product CD place it into the PC and, in Computer, click on the drive that contains the CD
3. Run the **NetworkUnpack.bat** file.
4. The installation wizard will appear. Click **Next**.
5. Select a network path for the installation using the **Change** button (for example, S:\NBS).
6. Browse to the location where your current network unpack is located (Note: after you have clicked **OK**, this process may take several minutes, depending on how many drives you have connected on the machine and how much drive space you have on your network).
7. Once you are ready, click **Install** to begin the unpack.
8. The files will now be unpacked onto your network.
9. On completion, click **Finish** to exit the setup wizard.

Support

If you require technical assistance from NBS, the NBS Software Support team are available from 9 a.m. until 5 p.m. Monday to Friday (excluding UK Bank Holidays) as follows:

Telephone Support: **0345 456 9594 option 2**

Email Support: **support@theNBS.com**

Product knowledgebase: **www.theNBS.com/support**

Client Update

The following instructions will give you a step-by-step guide on how to update the software on the client machines.

To update the client installation, follow the steps below:

1. Browse to the unpack location.
2. Right click on the ClientInstall.exe and run as administrator. (Windows XP users can just run the ClientInstall.exe file).
3. The NBS installation wizard will appear. Click **Next**.
4. Carefully read the Terms and Conditions and select **Accept** to continue to the next step of the installation. If you choose not to accept the terms and conditions, you will exit the installation wizard. Click **Next**.
5. Enter details of your user name and organisation into the installation wizard (this is not related to your user login name in NBS). Choose to install the software so that it can be accessed by any user on the computer or restrict the software to the account that is logged on to the machine at the time of installation. (Note: choosing to restrict access to a single account will prevent other users from accessing the software if they log on to the machine with a different Windows user account). Click **Next**.
6. You will be prompted for the location where you would like to install the software. The default location is C:\Program Files\NBS\. Click **Next** to accept the default location or click on the **Change...** button to browse to a different folder on the local machine. Click **Next** to continue.
7. When prompted to choose a location for the libraries, select **On the Network Server** and click **Next**.
8. When you have selected your preferences, the installation process can begin. Click **Install** to begin the installation or use the **Back** button to review or change your installation settings.
9. Depending on your operating system, you may get a security warning. Click **Run**.
10. NBS will now be updated on the machine; this process may take several minutes.
11. Once this process has finished, click **Finish** to complete the update.