



CPD Providers Network Forum

2026

Presented by:

Nichole Avan-Nomayo (Interim Senior CPD Assessment Manager)





Navigating the RIBA CPD Providers Network Assessment Process: From Submission to Approval

OBJECTIVES

- ☐ RIBA CPD Assessment team
- ☐ Why we assess
 - Value of RIBA Accredited CPD for Providers and Architects
- ☐ Types of CPD you can submit
- ☐ CPD timescales and assessment process
- ☐ CPD content (Branding guidance)
- ☐ CPD content (Specification Essentials)
- ☐ CPD approval
- ☐ Things that can delay approval
 - Post approval: difference between updates and slight changes
- ☐ What we do after approval
- ☐ Other handy tips

RIBA CPD ASSESSMENT TEAM

- One CPD Coordinator
- Three in-house CPD Assessors
- Panel of External CPD Assessors

Nichole Avan-Nomayo

Interim Senior CPD
Assessment Manager
(Line Manager)

Angella Finlayson

CPD Coordinator

Agnieszka Klimek

CPD Assessment Manager

Kenechi Udogu

CPD Assessment Manager

WHY WE ASSESS

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- Guidance on RIBA CPD standards
- Support in developing your CPD material
- Clarity on the assessment and approval process
- Confidence in achieving approval
- Supports safe and informed specification
- Educational, factual, and non-commercial
- Helps delegates maintain professional competence and knowledge
- Provides clear understanding of the product type



VALUE OF RIBA ACCREDITED CPD FOR PROVIDERS AND ARCHITECTS

VALUE OF RIBA ACCREDITED CPD FOR PROVIDERS

- Trust and Credibility
- Direct Access to Decision Makers
- Proven impact on specifications
- Competitive Advantage in a Crowded Market
- A commitment to excellence
- Visibility and expert support



CPD Providers Network



VALUE OF RIBA ACCREDITED CPD FOR ARCHITECTS

- Need for competency
- Evolving attitude to learning
- Architects all face the same challenges
- Optimum performance



TYPES OF CPD YOU CAN SUBMIT

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SEMINARS



ONLINE CPD



FACTORY TOURS



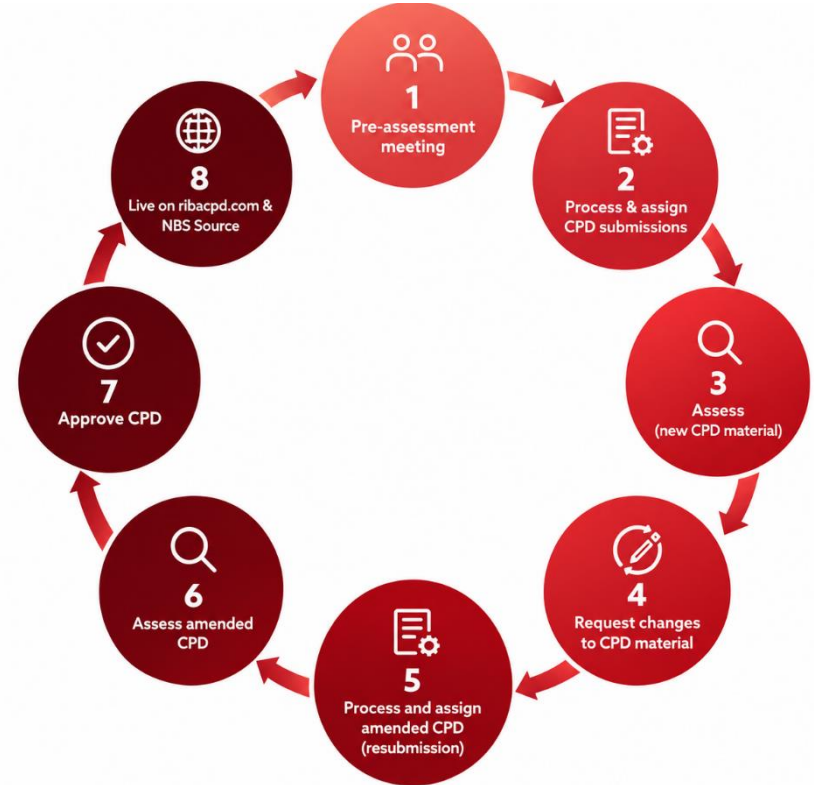
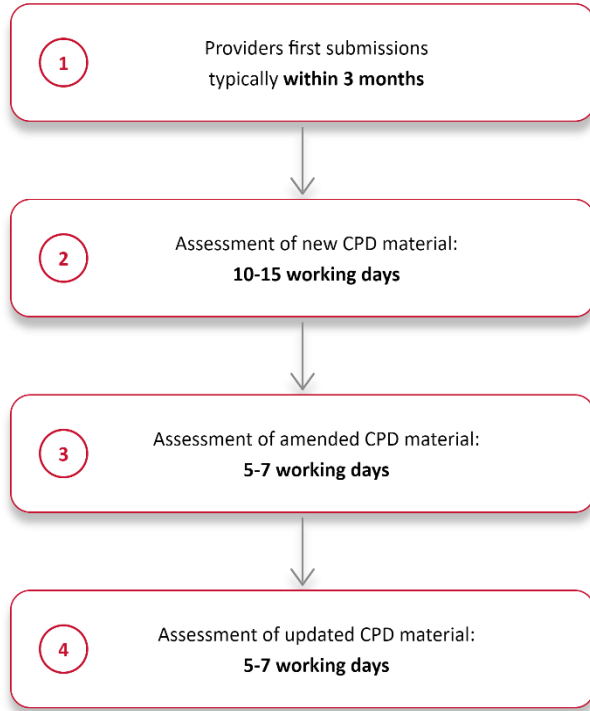
SHOWROOM TOURS



T R A D E S H O W



CPD TIMESCALES AND ASSESSMENT PROCESS



CPD CONTENT (BRANDING GUIDANCE)

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Contents

- Introduction
- The assessment package
- Commercial content**
- Branding guidance
- Using case studies
- Specification essentials
- RIBA Core Curriculum
- Approved content
- Updating your content

CPD CONTENT (BRANDING GUIDANCE)

Highlight your
brand expertise

Maximum of six
company
profile
slides

Showcase
your products

About your company

- Award winning manufacturers
- Formed in 1994
- Located in Horsham, West Sussex
- Over 30 years experience
- 100+ staff
- Innovative industry leaders

We manufacture and supply:

- metal standing seam systems for roof and wall applications



Product
image

Product
image

Product
image

Product
image

Product
image

Product
image

One
Logo

CPD CONTENT (SPECIFICATION ESSENTIALS)

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Specification essentials are the key technical and regulatory details needed to specify your product safely and correctly.

They should be included as part of your CPD, and you can present them in dedicated slides, handouts or supporting PDFs alongside your main narrative. For safety-critical products, this information should be integrated throughout the presentation and supplemented as branded handouts.

1 Building, fire and life safety

2 Environmental performance

3 Product information and performance

[Supplementary guidance](#) for Safety Critical CPD material can be found on NBS Partner Platform.



CPD APPROVAL

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RIBA CPD CORE CURRICULUM

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Specification CPD from RIBA-approved Providers

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[Who are RIBA CPD Providers?](#)



Featured CPD

[View Featured CPD](#)



Junckers Ltd

Selecting Solid Wood Floors for Heritage and Retrofit Buildings

Building conservation and heritage, Design, construction and technology



Eba Interiors UK

The Importance of Base Units in Kitchen Design

Design, construction and technology



Freedom Bi-Folds Limited

A Guide to: Sustainable Windows and Doors to Achieve RIBA's...

Sustainable architecture, Design, construction and technology



Crystal Units Ltd

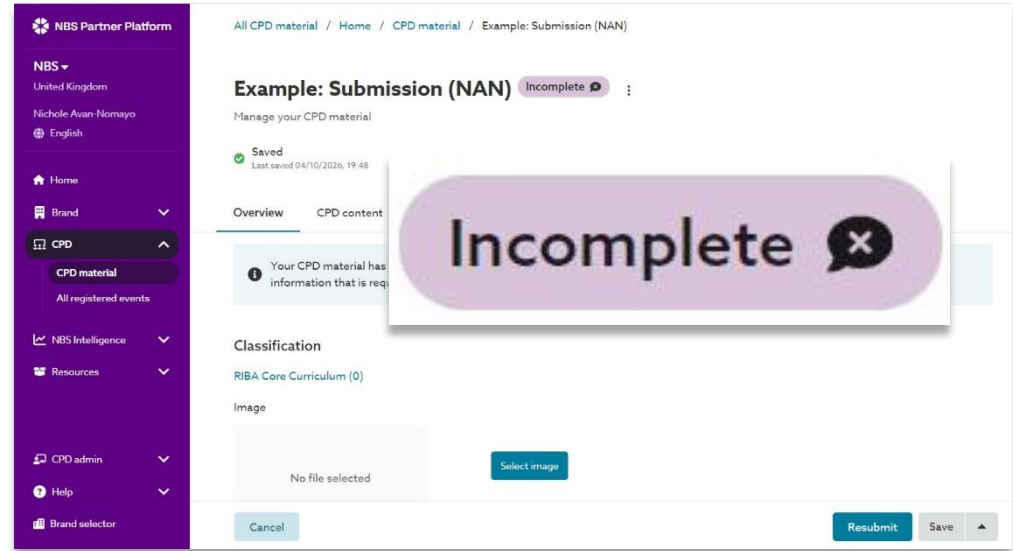
Suspended Film Technology for Insulating Glass Units

Sustainable architecture, Design, construction and technology

THINGS THAT CAN DELAY APPROVAL

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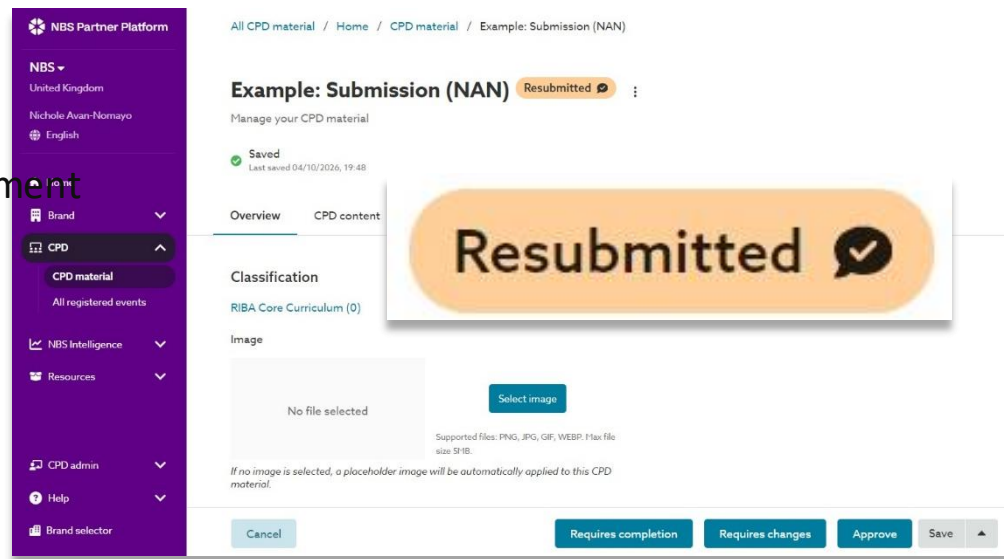
- Missing speaker's notes
- Commercial content in the submission form
- Specification essentials addressed incorrectly/not addressed
- Inaccuracies and uncited material sources
- Cross check the statutory material you reference – is it the latest version?



THINGS THAT CAN DELAY APPROVAL

Resubmission after the initial assessment

- ☐ Provide everything stated in the assessment report
- ☐ If possible, mark up a copy of the assessment report and return this with your material
- ☐ Seek clarification and advise from the team before resubmission
- ☐ Do a thorough search of your CPD material to ensure there are no other instances of commercialism.



POST APPROVAL: DIFFERENCE BETWEEN UPDATES AND SLIGHT CHANGES

POST APPROVAL: DIFFERENCE BETWEEN UPDATES AND SLIGHT CHANGES

- ☐ Material should be kept up-to-date and reviewed every two years to ensure it is still current
- ☐ Review current RIBA standards because they evolve regularly to ensure approved material remains in line with best practice, industry changes, and statutory and regulatory requirements



WHAT WE DO AFTER APPROVAL

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- ☐ **We spot check** approved material regularly, for example- at RIBA CPD Expos (and Hour).
- ☐ Please ensure you only present approved material
- ☐ We also send reminders to update your material



OTHER HANDY TIPS

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Pre-assessment meeting:

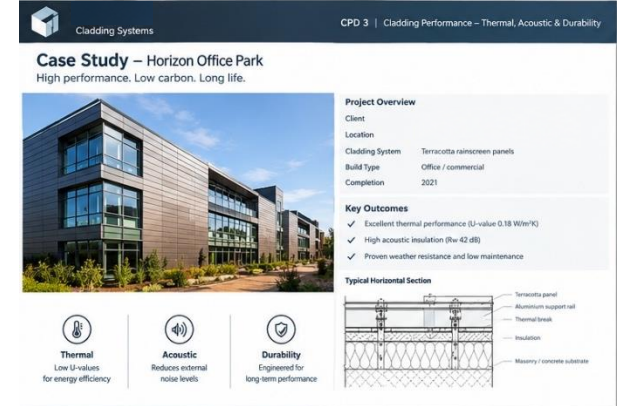
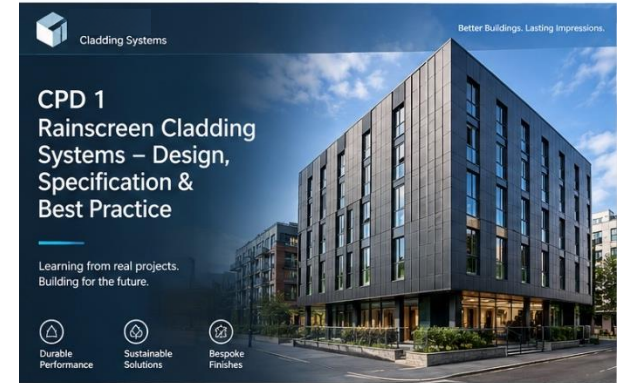
- Maximise it
- Ask questions
- Get clarity

Aesthetics:

- Not a criteria for approval, but consider it
- People tend to remember what they see more than what they hear

Be unforgettable

- Engaging content
- Be excited about your product



THANK YOU

*Contact us:
assess@riba.org*